

AAMC Community Clinics, LLC

Forest Drive Morris Blum Stanton Center Arundel Lodge

410-990-0050

Welcome to AAMC Community Clinics!

For your appointment, please make sure to bring your Photo ID and insurance card. If you do not have insurance, listed below are the **required** proofs of income for self-pay patients:

➤ **Proof of family income for current month's pay, submit ONE of the following for all family members with income:**

- Current (30 days) pay stubs (4 paystubs if paid weekly, 2-3 paystubs if paid biweekly, 2 paystubs if paid semi-monthly)
- If no paystubs, a **notarized** letter on letterhead from current employer stating gross income (before any deductions) for weekly, bi-weekly, monthly or yearly income
- Most current award letter from Social Security, Unemployment, Retirement if applicable
- Award letters or documentation from all other forms of state assistance: SNAP (Supplemental Nutrition Assistance Program, TPA (Temporary cash assistance), other state assistance etc.
- If child support or alimony is awarded, you must include court ordered documentation showing amount ordered, if no court order, must provide notarized letter from responsible parent
- If none of the above can be provided, you must provide 3 months of complete bank statements for all members of your family
- If receiving other assistance from community resources and/or family members such as; shelter and food, please provide a notarized letter from this resource
- A Verification of Assistance/No Income form can be provided to you by the office to fill out and have notarized (must be completed by patient/guardian and person providing support to the patient).

➤ **Copy of most recent Federal Income Tax Return for all family members:**

- Complete Federal Form 1040 are **required** for all family members who filed a tax return.
 - W-2 forms or 1099s alone are not accepted, due to possibility of multiple jobs.
 - If self-employed, submit all pages of Federal Return, along with all additional schedules you are required to file, including the "Schedule C Profit and Loss" statement.
- **If you or your significant other owns/co-owns a business, please provide copies of your Corporate Income Tax Returns. (U.S. Income Tax Return for an S Corporation, U.S. Return of Partnership Income, or Schedule C, Profit and Loss Statement) Please feel free to contact our office with any further questions or concerns.**

Thank you for choosing the Community Clinics for your healthcare provider!